



21900 Colorado Avenue • P.O. Box 758 • San Joaquin, CA 93660
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CITY OF SAN JOAQUIN

ASSISTANT CITY MANAGER/FINANCE OFFICER

Full Time position with Benefits

Salary: Depending on Qualifications

This position is responsible for directing City Operations and ensuring the completion of performance objectives established by the City Manager; supervising subordinate departments; managing operating budgets; and resolving concerns or conflicts within the City government or with the general public. This position is also responsible for City's finances including (i) daily long-term financial activities which include cash management, payroll, utility billing and collection, and grant solicitation, reporting, and administration and (ii) long-term financial responsibilities associated with policy development and implementation, city planning, economic development, financial audits, and budgeting. Bilingual in English/Spanish preferred.

If interested must submit resume and City of San Joaquin job application by 4:30pm on 2/22/19 via email to LUPEE@CITYOFSANJOAQUIN.ORG or in person at 21900 W. Colorado San Joaquin, Ca

Application can be found <http://cityofsanjoaquin.org/> under News and Information

Education and/or Experience:

High School diploma or equivalent is required, Completion of a bachelor's degree with an emphasis in public administration, business administration or related field is required

License/Certificate:

- Possession of a valid California driver's license.

The City of San Joaquin is an Equal Opportunity Employer (E.O.E)